



**VACATE NOTICE**

Tenants Name: \_\_\_\_\_  
\_\_\_\_\_

Property Address: \_\_\_\_\_

Telephone No. \_\_\_\_\_

Date of Notice: \_\_\_\_\_

Vacating Date: \_\_\_\_\_

Are you breaking your lease: YES / NO

Reason for Vacating: \_\_\_\_\_  
\_\_\_\_\_

Forwarding Address for Bond: \_\_\_\_\_  
\_\_\_\_\_

EFT Details: Bank: \_\_\_\_\_ BSB: \_\_\_\_\_ Acc/ Number: \_\_\_\_\_

Tenant's Signature (each tenant on lease must sign):

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Please note you will receive a letter in the next few days outlining the vacating procedures.